

Sugar Shot to Space Project

Team Lead

This document describes the responsibilities of a Team Lead member of the *Sugar Shot to Space (SStS)* project. A Team Lead is appointed by the *SStS* Project Directors for each of the Technical and Supporting Teams.

A Team Lead is chosen on the basis of technical expertise in a particular field, as well as keen willingness to commit to the success of the *SStS* project, and the ability to manage and motivate a team of volunteers.

The basic responsibility of a Team Lead is to act as a focal for the Team and a point of contact between the Team and the Project Directors. Other responsibilities include:

- Make key technical decisions pertaining to the Team goals
- Become familiarized with the capabilities of the individual Team members
- Dole out assignments to various Team members based on the individual skills and perceived commitment level
- Resolve differences between Team members' opinions in a diplomatic way
- Communicate regularly with the Project Directors to ensure the Team goals are on course with the overall project goals
- Monitor and maintain component mass targets (if applicable)
- Help recruit Team members as required
- Distribute funding for project costs to Team members
- Endeavour to keep the Team on track and on schedule to achieve project goal

Reward of being a Team Lead? Satisfaction of helping to play a key role in the project goal of attempting to loft a true amateur rocket into space, surely a once-in-a-lifetime opportunity!